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Fox Run Announces Promotion of Melissa Metlak

Metlak promoted to Executive Administrative Coordinator

Orchard Park, New York: CEO Bill Wlodarczyk is pleased to announce the promotion of Melissa Metlak. Ms. Metlak has held the position of Financial Coordinator with Fox Run for 16 years, and has recently been promoted to Executive Administrative Coordinator. In this role she will be responsible for direct executive support and coordination, including supervision of the Fox Run receptionists.

Metlak is a pioneer employee with Fox Run, joining the team before the doors opened to Community Members in 2007. Melissa prides herself on being very organized and listening, which makes her the perfect person for this position. Melissa earned her bachelor's degree from Medaille College, and master's degree from Robert Wesleyan College. Metlak is also a notary public commission for the state of New York.

Metlak grew up in East Otto with three brothers, and now has a family of her own. Melissa and her husband Ed, have two very active and sports minded children, Eli and Joelle, with one fur baby, Ginger. Outside of work, Melissa is very involved in her community and supportive of her children's dance and multiple sports teams. She holds a position on the board for Springville Youth Football and Cheer. This past year, she was a coach for the Springville Youth Soccer Association, and the assistant coach for her son's baseball team.

Fox Run at Orchard Park holds a special place in Melissa's heart. She loves laughing and joking with co-workers and Community Members, making it no secret her favorite pastime at work is playing seated balloon volleyball with Community Members and fellow team members.

Fox Run at Orchard Park is the premier Continuing Care Retirement Community in the Southtowns. Independent living Community Members at Fox Run, should they need it, have access to on-site assisted living, memory care, and skilled nursing, with no increase in monthly costs. Fox Run is home to a newly expanded, remodeled and state-of-the-art, in-patient physical, occupational and speech therapy rehabilitation center. This multiplex Health Center provides ample space for our extensive therapy programs. All facilities, amenities, apartments, and patio homes are located on a picturesque, well-maintained 54 acre campus in the heart of Orchard Park.

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