



# **Cost Effective Leave of Absence Management**

Pinnacle HR's Leave Administration Solution offers Clients a Dedicated Team who are SHRM Certified and FMLA Certified Professionals with 25+ years of Leave Administration experience.

Pinnacle HR's Leave Administration Solution offers Clients a Team who will provide expert HR administration of:

#### Family and Medical Leave (FMLA)

- Tracking medical certifications
- Keeping compliant with all FMLA paperwork, Assisting with eligibility requirements,
  Tracking employees during leave and return
- COVID-19 tracking

#### **ADA Guidance**

- Accommodation Requests
- Fitness for Duty

## **Short Term Disability -**

- Interface with DBL carriers,
- Full Disability case management

## Paid Family Leave -

- Interface with PFL carriers
- Full PFL case management

#### Other HR Services -

- Return-to-Work policies and procedures
- Light Duty policies and procedures
- Termination Guidance
- Managerial Training
- Leave Policies and procedures

## For More Information, Call Tim Miller at 518-569-0767 or email at

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Pinnacle Human Resources, LLC is certified as a NYS WBE #55656 and a Women's Business Enterprise & Woman-Owned Small Business through the Women's Business Enterprise National Council (WBENC), the nation's largest third party certifier of businesses owned and operated by women in the US. We recognize the commitment to supplier diversity that is embraced by corporations and government agencies today, and we can add diversity to your supply chain.