



Department of Health

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Commissioner

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Executive Deputy Commissioner

May 3, 2024

DAL: DACF 24-20
Subject: Updated Adult Care Facility Mental
Health Evaluation Form (DOH-5075)

Dear Adult Care Facility Administrator:

The New York State Department of Health (“Department”) has identified inconsistencies in the completion of the Adult Care Facility Mental Health Evaluation Form (DOH-5075). Accordingly, the Form has been updated to provide clarity, specifically:

- The directions at the beginning of the form provides that in accordance with Title 18 of New York Codes, Rules, and Regulations §§ 487.4(i), 488.4(e)(3), and 490.4(f), each mental health evaluation shall be a written and signed report, from a psychiatrist or other physician, physician assistant, psychologist, nurse practitioner, registered nurse, or social worker, licensed or certified and acting within their scope of practice, who has experience in the assessment and treatment of mental illness. Further, the form states that *“No section of this document may be omitted or crossed out. Additional supporting documentation may be attached to this form on the professional’s letterhead to clarify answers.”*
- Section II provides both the regulatory and the New York State Office of Mental Health definitions of Serious Mental Illness, with the corresponding link to the New York State Office of Mental Health to further provide clarity and guidance on the intended and accepted definition of Serious Mental Illness.
- Section II, Part B questions have been reworded for clarity.

The updated form is enclosed for reference and available at <https://www.health.ny.gov/forms/doh-5075.pdf> for immediate use.

The Department appreciates your expected cooperation and ongoing efforts to help improve the quality of data and subsequently the quality of care provided to Adult Care Facility residents. If you have any questions regarding this correspondence, please write to acfinfo@health.ny.gov.

Sincerely,

KellyAnn Anderson, Director
Division of Adult Care Facility
and Assisted Living Surveillance

Enclosure

cc: V. Deetz
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