



**Department
of Health**

Medicaid
Redesign Team

Health Home and Managed Care Administrative Service Agreements

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Health Home Administrative Services Agreements

- MCOs have entered into Administrative Services Agreements (ASAs) with one or more Health Homes to provide Health Home care management services to enrollees. Options for ASAs have included:
 - Using the DOH standard template, as is with no changes;
 - Using the DOH standard template with modifications;
 - Using DOH Key Provisions to develop a customized contract.
- DOH has made revisions to the standard template and Key Provisions to update them.
- MCOs and Health Homes will need to amend their ASAs to reflect these changes.

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- Revisions to the ASA template have been shared with stakeholders and comments have been received and incorporated from Health Homes, MCOs, and Plan Associations. Changes include:
 - Incorporation of language to allow MCOs to share data with Care Management Agencies;
 - Elimination of the 3% administrative withhold by MCOs from the Health Home PMPM;
 - Reference to the need for Health Homes to conduct State-required assessments, for children and HARP enrollees,
 - Edits and revisions for clarity around the terms for contract termination.
- Guidance is being developed for submitting revised contracts to NYSDOH.

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- Guidance is still under development but will likely include the following options:
 - MCOs and Health Homes that make only the DOH revisions to an existing DOH approved ASA will be permitted to simply file the revised ASA with the Department
 - MCOs and Health Homes that make any material amendments to their ASA, in addition to the required DOH revisions, will be required to resubmit the amended ASA for review and approval by the Department.
 - Health Homes and MCOs newly entering into ASAs (e.g., for Health Homes newly designated to serve children) will be required to use the revised version of the DOH template or Key Provisions and must submit the ASA for review and approval by the Department.
- Guidance and forms will be distributed shortly, however Health Homes and MCOs can begin reviewing the template ASA to begin the process of updating these agreements.

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- In addition to the ASAs used by MCOs and Health Homes for mainstream plan members, DOH has developed two additional ASAs for use by MLTCs:
 - One template is for MLTCs and Health Homes for members receiving both Health Home and MLTC services;
 - A separate template has been developed for MLTCs and Health Homes that work with class members involved in the Adult Home stipulated settlement.
- Separate agreements are required because the MCO and MLTC payment arrangements are different and the roles and responsibilities for Adult Home class members are defined by the settlement.

Questions?