

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

SPECIALIZED ACCOUNTING AREAS (cont'd)

Employee Benefits

Employee benefits must be reported in the expense centers that the applicable employee's compensation is recorded. This can be accomplished by accumulating all fringe benefit costs in account number 8460, Employee Benefits, and assigning the expenses to the appropriate expense center at year-end as a preliminary adjustment prior to cost finding. This assignment can be performed on an actual basis or upon the following basis:

- . FICA and Tuition Refunds - actual expense by department.
- . Pension and Health Insurance
 - Union - gross salaries of participating individuals by department.
 - Non-Union - gross salaries of participating individuals by department.
- . All other benefits - the remaining benefits may be allocated to the various departments based upon gross salaries of the departments.

Major Movable Depreciation

Major movable depreciation must be reported in the new cost center established and titled "Depreciation - Major Movable Equipment."

Such depreciation must be assigned to the department (as a cost allocation basis later explained) where the equipment is located and utilized. However, those providers who are not able to allocate historical costs and depreciation on major movable equipment acquired prior to January 1, 1978 may use square feet, net, to allocate depreciation by department. All additions to major movable equipment as of January 1, 1978 and thereafter will be functionalized.