

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

FUNCTIONAL REPORTING CENTER: Physical Therapy

DEFINITION

Treatment of patients with neuromuscular and musculoskeletal impairments. Utilization of modalities and tests of physical therapy and rehabilitation nursing in a coordinated and integrated program of services under the direction and prescription of a physician. Job titles include chief, staff and physical therapist, certified assistant, aide, orderly, clerk, and secretary.

REPRESENTATIVE ACTIVITIES

Evaluation by conducting diagnostic tests; consultations, prescriptions and carrying out prescriptions; assisting patients with personal needs; and participation in discharge coordination as required by Code.

RESPONSIBILITY CENTERS WHERE NORMALLY RECORDED

4330, 7330 Physical Therapy

RECLASSIFICATION

Reclassification may be required if revenues and/or expenses associated with activities assigned to this functional reporting center have been assigned to a responsibility center account or accounts other than accounts 4330 and 7330 and if the amount is significant.

NEW YORK STATE
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FUNCTIONAL REPORTING CENTER: Physical Therapy (cont'd)

STANDARD UNIT OF MEASURE: Number of Treatments

A "treatment" should be synonymous with a visit. The "treatment" would consist of one or more modalities and/or procedures rendered during one patient visit. If a patient received two such visits in one day, that would constitute two "treatments". The main difference between a skilled (or rehabilitative) treatment and a maintenance visit lies in the purpose and method of provision. A skilled treatment is rendered with the expectation of improving the patient's condition and is given by the licensed therapist or under the therapist's direct supervision. A maintenance procedure is designed to help keep the patient at his/her present level of function and is most often performed by ancillary personnel and does not require direct supervision. Maintenance procedures, for the most part, do not require the therapist's skills and do not utilize the more refined modalities or procedures.

For purposes of reporting under the Manual, a count of the total number of treatments, both skilled and maintenance will be required. However, facilities should continue to maintain statistics which segregate skilled treatments from maintenance procedures as they will be required for reporting to the Department for other purposes, i.e., management assessment, PMR/IPR's, and surveys.

DATA SOURCE

The number of treatments shall be an actual count maintained by the Physical Therapy Department.

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

FUNCTIONAL REPORTING CENTER: Occupational Therapy

DEFINITION

Utilization of modalities and tests of occupational therapy and rehabilitation nursing in a coordinated and integrated program of services under the direction and prescription of a physician. Job titles include chief and staff therapist, certified assistant, aide, orderly, clerk, and secretary.

REPRESENTATIVE ACTIVITIES

Evaluation by conducting diagnostic tests; consultations; prescriptions and carrying out prescriptions; assisting patients with personal needs and participation in discharge coordination as required by Code.

RESPONSIBILITY CENTERS WHERE NORMALLY RECORDED

4340, 7340 Occupational Therapy

RECLASSIFICATION

Reclassification may be required if revenues and/or expenses associated with activities assigned to this functional reporting center have been assigned to a responsibility center account or accounts other than accounts 4340 and 7340 and if the amount is significant.

STANDARD UNIT OF MEASURE: Number of Treatments

Count each visit as one treatment. In group sessions, the number of treatments would be equal to the number of patients in the group.

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

FUNCTIONAL REPORTING CENTER: Occupational Therapy (cont'd)

DATA SOURCE

The number of treatments shall be an actual count maintained
by the Occupational Therapy department.

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

FUNCTIONAL REPORTING CENTER: Speech and Hearing Therapy

DEFINITION

Utilization of modalities and tests of speech and hearing therapy and rehabilitation nursing in a coordinated and integrated program of services under the direction and prescription of a physician. Job titles include chief and speech or hearing therapist, certified assistant, aide, orderly, clerk, and secretary.

REPRESENTATIVE ACTIVITIES

Evaluation by conducting diagnostic tests; consultations, prescriptions, and carrying out prescriptions; assisting patients with personal needs; and participation in discharge coordination as required by Code.

RESPONSIBILITY CENTERS WHERE NORMALLY RECORDED

4350, 7350 Speech and Hearing Therapy

RECLASSIFICATION

Reclassification may be required if revenues and/or expenses associated with activities assigned to this functional reporting center have been assigned to a responsibility center account or accounts other than accounts 4350 and 7350 and if the amount is significant.

STANDARD UNIT OF MEASURE: Number of Treatments

Count each visit as one treatment.

NEW YORK STATE
RESIDENTIAL HEALTH CARE FACILITY
ACCOUNTING AND REPORTING MANUAL

FUNCTIONAL REPORTING CENTER: Speech and Hearing Therapy (Cont'd)

DATA SOURCE

The number of treatments shall be obtained from an actual count maintained by the Speech and Hearing Therapy department.