



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

LISA J. PINO, M.A., J.D.
Executive Deputy Commissioner

November 20, 2020

Dear Provider:

This letter requests information about your individual operations regarding the State's Minimum Wage increases from 2017 through 2020. The Minimum Wage Act (Article 19 of the New York State Labor Law) set benchmarks for minimum wage through 2021. The Department is surveying Assisted Living Program (ALP) providers to determine the **actual** financial impact for years 2016 – 2019.

The Minimum Wage Act of 2016 has outlined minimum wage increases beginning in 2017 and continuing until all of New York State has reached a \$15.00 per hour minimum wage. All providers have previously submitted a projected minimum wage survey and there were discrepancies with that data. As such, we are requesting **updated ACTUAL data** to resolve these discrepancies.

You may reach the survey at: <https://survey.alchemer.com/s3/5994112/3e0af4b536d4>

When completing the reconciliation survey please keep in mind that this survey seeks to capture **actual spending** involved with a provider's expense to adhere to the Minimum Wage Law. Expenses related to wage compression are not allowed, nor is retroactive capture of prior increase.

Surveys are due by **COB Thursday, December 11, 2020**. Please be aware that due to time constraints no extension on this time can be granted. If your facility is not impacted by the minimum wage increases for calendar years 2017- 2020 or you chose to opt-out of the survey you must complete questions 1-3 and 5-6 of the survey. CEO/CFO will be required to attest to the validity of the information provider. All data will be reviewed for reasonable need and are subject to audit.

If you have any questions regarding this reconciliation, please send an email with the subject line **MinWage Reconciliation** to ALP-Rates@health.ny.gov.

Sincerely,

A handwritten signature in black ink that reads "Laura Rosenthal".

Laura Rosenthal
Director

Bureau of Residential Health Care Reimbursement
Division of Finance and Rate Setting