

Temporary Nurse Aide (TNA) to Certified Nurse Aide (CNA) Training Program
expires four months after the end of the CMS 1135 waiver

42 CFR 483.152 minimum of 75 training hours



To provide a TNA to CNA training program, facilities must submit notification letter to DOH. DOH will send a confirmation letter with a TNA training code to use for the NYS CNA exam applications.



Training taught by Registered Nurse (RN) with minimum of one year experience in Long Term Care and one year educating adult learners or Licensed Practical Nurse (LPN) with minimum of two years' in Long-Term Care and one year of teaching adult learners who will be supervised by the Director of Nursing/RN designee.
Minimum of 75 hours total; 24 hours classroom, and 16 hours labs. Thirty-five hours of clinical training will be credited from TNA employment. Eligibility for training is a minimum of 30 days or 150 hours of employment as a TNA. If ineligible, a TNA may still obtain certification as a nurse aide but will need to do so by completing an approved Nurse Aide Training Program of 100 hours or more.



At start of the TNA to CNA training, instructor submits CNA exam application for each TNA trainee to Prometric, with the expected class completion date, name of facility, address, their signature and use the TNA Training Code provided in the approval letter from DOH. (This assists in scheduling CNA tests).



Completion of training program results in receiving program certificate and eligibility to sit for the NYS CNA exams, written and clinical components. Continue current protocol of allowing 3 attempts to pass each exam. If unsuccessful after 3 attempts, TNA will need to complete a NATP (of at least 100 hours) to be eligible to sit for the NYS CNA examination again.



Passing the standardized NYS CNA exams proctored by Prometric staff results in being listed in the New York State Nurse Aide Registry as a certified nurse aide.

New York Certified Nursing Assistant Examination Application

Excerpt from Prometric CNA Exam Application, Page 3

Training Information

This section must be completed by the Training Program Coordinator for any applicant who has checked Certification Routes **1, 3, 5** or **7**. *Training Program Code Number:

*Expected Program Completion Date: (MONTH/DAY/YEAR)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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(Code to use above will be provided in the DOH approval letter of the TNA training program.)

*Name of Training Program

*Training Program Mailing Address (Street Address or P.O. Box)

City State ZIP Code

I certify that this applicant has successfully completed a state-approved nurse aide training program.

Training Instructors Name:

Training Instructor Signature

Facilities proposing an on-line TNA Training Program for classroom instruction, must submit policies and procedures that address the following listed below and wait for approval from NYSDOH before initiating an on-line program.

1. Admission/Enrollment Criteria: how students will be selected for Hybrid Training, enrollment details, how required documentation will be obtained.
2. Attendance/Trainee Verification: how attendance will be taken, and the documentation maintained; how trainees' identity will be verified for attendance, and attendance requirements for Hybrid Training.
3. Curriculum and Learning Materials: how the curriculum will be presented in an online environment, how textbooks and other learning resources will be provided to the trainees, required topics, language in which the course will be taught, learning objectives and time allotted for each module. Hybrid training programs must use the home care curriculum and the approved textbooks.
4. Technological Platform: description of the platform for the online component, specific equipment needed to access the training and how the system will be tested prior to beginning training. A description of how trainees will access the online training and how the Nurse Instructor will be trained on the use of the technological platform.

Please Note: If your agency chooses to change technological platforms after your initial approval for Hybrid Training, updated Policies and Procedures must be submitted to the Department for approval prior to the change taking place.

5. IT Support: how IT support will be provided to Nurse Instructors and trainees, and how issues with equipment, accessibility or connectivity will be addressed.
6. Confidentiality: how the confidentiality of student information and training/testing materials will be maintained.
7. Testing: how trainees will be scheduled and monitored for in-person testing.
8. Skills: how trainees will be scheduled for in-person skills assessments and Supervised Practical Training (SPT) and how these will be conducted.
9. Program Monitoring and Evaluation: description of the evaluation design and methodology that will be used to ensure the continued quality of hybrid training. Agencies are encouraged to identify metrics that are demonstrative of the quality of the training.