



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

January 16, 2019

Dear Administrator:

This letter requests information from your facility regarding the State's Minimum Wage increase from January 1, 2017 through December 31, 2017. As previously stated to providers, the Department of Health (Department) is reconciling the funding provided for scheduled minimum wage increases over the coming years. Article 19 of the New York State Labor Law established minimum wage hourly wage requirements. Based on these requirements, the Department provided enhanced funding for all services funded through Medicaid for providers to meet the new minimum wage requirements.

Please complete the required reconciliation document and attestation found at <https://www.surveymzmo.com/s3/4763813/5430138bda6e> using actual **total annual** minimum wage increases paid by your facility for the calendar year 2017. The Department has posted to the Healthcare Finance Data Gateway the calculation of the minimum wage survey results (or cost report calculation, if applicable). The calculation provides details of the method that the Department employed to utilize the survey results or cost report to develop a **total** minimum wage increase for a provider. Therefore, please note that, the minimum wage increased costs to be provided with this reconciliation document and attestation are **total** facility costs. However, these total facility costs should not include compression and should only include an increase in wages to the statutory requirement. In addition, providers are required to complete and upload a Minimum Wage Reconciliation Supplement supporting the total costs requested. The Department will utilize these total costs in rate development for payment of Medicaid's portion of the costs only. Further instructions are included in the survey and any rate adjustment based on this reconciliation will be addressed at a later date.

The reconciliation document and attestation are due by **COB Monday, February 4, 2019**. Please be aware that due to time constraints, no extensions will be granted. The reconciliation document and attestation is required for **all health care providers even if not impacted by minimum wage**. If the facility previously received minimum wage funding and fails to complete the reconciliation document and attestation, the minimum wage funding will be removed from the Medicaid rate which will result in no minimum wage reimbursement for 2017. The Chief Executive Officer (CEO) / Chief Financial Officer (CFO) will be required to attest to the validity of the information provided. All data will be reviewed for reasonableness and may be subject to audit.

If you have questions regarding the Minimum Wage Reconciliation document please send an email with "**Minimum Wage Reconciliation**" in the subject line to nfrates@health.ny.gov and Jada Eberle will respond to your inquiry.

Sincerely,

Laura Rosenthal
Director
Bureau of Residential Health Care Reimbursement
Division of Finance and Rate Setting
Office of Health Insurance Program