



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

November 21, 2019

Dear Administrator/Director of Nursing:

This letter provides information regarding your facility's Minimum Data Set (MDS) census data collection periods for Medicaid reimbursement. This census will include ALL RESIDENTS regardless of payer source. The Department plans to utilize the January 30, 2019 census data to calculate the case mix adjustment for the July 1, 2019 rates. The table below provides a high level timeline for the collection process:

| Date | Task | Owner |
|---------------------------------------|--|-----------|
| January 30, 2019 | Census Date | DOH |
| October 31, 2018 | 92 Day Look Back ends for <i>Existing</i> Residents | DOH |
| February 12, 2019 | 13 Day Look Forward ends for <i>New</i> Residents | DOH |
| December 2, 2019 | Last day to submit/revise CMS Data | Providers |
| December 3, 2019 | DOH extracts encrypted CMS Data | DOH |
| December 4, 2019 | Load census data table to Health Commerce System (HCS) | DOH |
| December 5, 2019 to December 26, 2019 | Upload / Reconcile census data to HCS table | Providers |
| December 30, 2019 | MDS Certifications due from NHs | Providers |

After your data has been accepted, you will have an additional seven (7) calendar days, specified in the acknowledgement of receipt, in which to make corrections.

Please review the Policy and Procedure for Processing the Minimum Data Set (MDS) Assessment Data for Medicaid Rate Setting Purposes (Revised 12/2009) for detail on the MDS data collection process and upload. The policy manual is available on the MDS for NF Reimbursement section of the HCS. The MDS Clarification Memorandum is also available on the MDS section of the Department's website.

Finally, further guidance regarding the January 1, 2020 rates and collection process will be forthcoming. If you have any questions, please send an email to PRIMail@health.ny.gov and staff will respond to your questions.

Sincerely,

Ann Foster
Deputy Director
Division of Finance and Rate Setting
Office of Health Insurance Programs