



## Department of Health

KATHY HOCHUL  
Governor

MARY T. BASSETT, M.D., M.P.H.  
Commissioner

KRISTIN M. PROUD  
Acting Executive Deputy Commissioner

December 9, 2022

Dear Administrator:

This letter requests information from your facility regarding the State's Minimum Wage increase from January 1, 2022 through December 31, 2023. The Minimum Wage Act (Article 19 of the New York State Labor Law) sets benchmarks for minimum wage through 2023. The Department is surveying Assisted Living Program (ALP) providers to determine the financial impact of scheduled minimum wage increases for calendar years (CY) 2022 & 2023.

Minimum wage for the New York City region has reached the statutory minimum wage of \$15.00 per hour, therefore, facilities operating in this region should opt out and complete sections I and II of the survey.

Please read the attached instructions before beginning the survey and use actual data when appropriate and an estimate for months that have not yet passed. Please include hours for all workers with a payroll record, including direct and indirect contracted staff. The 2023 minimum wage survey will be reconciled with actual facility data after the end of the calendar year and is subject to recoupment of any excess funds.

Surveys are due by **COB Friday, December 23, 2022**. If your facility is not impacted by the minimum wage increase for calendar years 2022-2023, or you choose to opt-out of the survey, you are still required to complete sections I and II of the survey. Failure to complete this survey will result in no additional reimbursement. CEO/CFO will be required to attest to the validity of the information provided. All data will be reviewed for reasonableness and may be subject to audit.

If you have any questions regarding the Minimum Wage Survey, please send an email with the subject line **ALP Minimum Wage 2022/23** to [alp-rates@health.ny.gov](mailto:alp-rates@health.ny.gov)

Sincerely,

Laura Rosenthal, Director  
Bureau of Nursing Homes & Long Term Care Rate Setting  
Division of Finance and Rate Setting  
Office of Health Insurance Programs