



KATHY HOCHUL
Governor

Department of Health

MARY T. BASSETT, M.D., M.P.H.
Commissioner

KRISTIN M. PROUD
Acting Executive Deputy Commissioner

December 9, 2022

Dear Administrator:

This letter requests information from your facility regarding the State's Minimum Wage increase from January 1, 2023 through December 31, 2023. The Minimum Wage Act (Article 19 of the New York State Labor Law) sets benchmarks for minimum wage through 2023. The Department is surveying health care providers to determine the financial impact of scheduled minimum wage increases for calendar year (CY) 2023.

Minimum wage for the New York City, Long Island and Westchester regions have reached the statutory minimum wage of \$15.00 per hour, therefore no minimum wage survey will be required for these regions.

If your facility has locations outside of the New York City, Long Island and Westchester regions you may complete the minimum wage survey for that region.

Please complete the survey found at <https://survey.alchemer.com/s3/7074962/2023-Nursing-Home-Minimum-Wage-Survey> using employee wage data from April 1, 2022 through June 30, 2022 for your facility. Please include hours for all workers with a payroll record, including direct contracted staff.

To further identify employees impacted by minimum wage increases, Nursing Home Personnel Function Titles from the Institutional Cost Report were assigned 3 digit numeric codes based on groups of similar Occupational titles. Instructions on completing this section are provided in the survey along with a list of titles and their respective codes.

Surveys are due by **COB Friday, December 23, 2022**. Please be aware that due to time constraints, no extensions will be granted. If your facility is not impacted by the minimum wage increase for calendar year 2023, or you choose to opt-out of the survey, you are still required to complete questions 1-3 and 5-6 of the survey. Failure to complete this survey will result in default to wage data reported in the facility's 2021 cost report and as such may result in no additional reimbursement. CEO/CFO will be required to attest to the validity of the information provided. All data will be reviewed for reasonableness and may be subject to audit.

If you have any questions regarding the Minimum Wage Survey, please send an email with the subject line **Minimum Wage** to nfrates@health.ny.gov.

Sincerely,

Laura Rosenthal, Director
Bureau of Nursing Homes & Long Term Care Rate Setting
Division of Finance and Rate Setting
Office of Health Insurance Programs