

COMMITTEE / TASK FORCE

EXPECTATIONS FOR MEMBERS

Membership on a LeadingAge New York committee /task force is a responsibility that should be undertaken with the understanding of the need for full participation. The following expectations have been developed to assist fulfillment of an active role as a member of a LeadingAge New York committee/ task force.

Members are requested to:

- Attend all scheduled meetings during the appointed term. Typically meetings are held in-person, though occasionally meetings are conducted via conference call. **(Please note that substitutions or conferencing-in to an in-person meeting is discouraged)**
- Review agenda materials in advance of the meeting and come prepared to actively participate in discussions
- Provide timely review and comment on information received between meetings
- Attend and actively participating in relevant LeadingAge New York legislative advocacy events and the Annual Conference
- Support the LeadingAge New York Political Action Committee (PAC) with an annual contribution
- Maintain confidentiality of Association issues

PLEASE NOTE: Members are assigned based not only on experience but also on the type of member facility/agency and service line represented and geographic (regional) location. Should a member leave a facility/agency, the LeadingAge New York board chairperson has the option of: 1) reappointing the individual; 2) filling the seat with a new member; or 3) leaving the position vacant until a new member is assigned the following term.