



## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**SALLY DRESLIN, M.S., R.N.**  
Executive Deputy Commissioner

February 7, 2020

Dear Health Plan:

To assist you in updating your Plan's documents and procedures to reflect revisions to the Managed Long-Term Care (MLTC) Partial Capitated Model Contract 2017-2021 (the "Contract"), the Department is providing you with the attached Compliance Aid. The purpose of the Compliance Aid is to provide your Plan assistance in identifying any new or revised language, by article and section of the Contract, that results in a required change in Plan documents to reflect compliance with the Contract.

In addition to reviewing the Compliance Aid, it is important that you independently review the whole Contract to determine whether any new or existing provisions require changes in your Plan's documents or operations. Neither this letter nor the Compliance Aid amend or modify the Contract, and compliance with any and all provisions under the Contract are subject to review during the Department's survey of plans or at other times.

Please send your Plan's revised documents to your Division of Long Term Care Plan Manager by e-mail no later than May 1, 2020. If you have any questions, please contact your Plan Manager at (518) 474-6965.

Sincerely,

Lana I. Earle  
Director, Division of Long Term Care  
Office of Health Insurance Programs

Attachment